

**Jingle Bell Run Committee – Dayton, OH**

***Posted 9/21/09***

Qualification: Ability to generate JBR teams for the Dayton Jingle Bell Run Saturday, December 9<sup>th</sup> at the Dayton Mall

Skills: Connected to the community

Training: N/A

Location: Greater Miami Valley Area

Hours: As needed

Start Date: August –December

For Interview call (513) 271-4545 x 105

Job Description: Make contact with businesses to generate teams for the Dayton JBR

**Information & Referral Specialist**

***Posted 9/21/09***

Qualification: Prefer experience in nursing, counseling or social work; knowledge of disease management skills

Skills: Experienced Listener

Training: N/A

Location: Chapter Office - Maderia, OH

Hours: TBD by applicant

Start Date: Immediate

For Interview call (513) 271-4545 x 105

Job Description: Receive incoming calls for information and referral. Using a Response Manual, provide information requested and make referrals to appropriate resources.

**Health Fair Team**

***Posted 9/21/09***

Qualification: Knowledge about the AF's Program and Services

Skills: Prefer people person, educator

Training: Shadow current HF Team Member

Location: Community wide – all regions

Hours: As needed

Start Date: Ongoing

For Interview call (513) 271-4545 x 105

Job Description: Represent the Arthritis Foundation at community health and wellness events

**Data Entry Team*****Posted 9/21/09***

Qualification: Computer savvy  
Skills: Data entry experience preferred  
Training: Provided  
Location: Chapter Office - Maderia, OH  
Hours: Regularly scheduled hours  
Start Date: Immediate

For Interview call (513) 271-4545 x 105

Job Description: Enter data into the Team Approach database to support Chapter programs and activities

**Arthritis Ambassador*****Posted 9/21/09***

Qualification: Interest in serving the needs of the arthritis community at the District level  
Skills: Comfortable interacting in the political system  
Training: N/A  
Location: Home based  
Hours: Monthly conference calls required for training on issues, strategy and assignments  
Start Date: Immediate

For Interview call (513) 271-4545 x 105

**[Job Description](#)**

Districts needing an Arthritis Ambassador Currently:

Ohio:

Kentucky: District 2 (Gutherie)  
District 6 (Chandler)

West Virginia: All positions filled

**AF Program Team - Caller*****Posted 9/21/09***

Qualification: Experience with Life Improvement Series or Tai Chi Programs  
Skills: Comfortable with phone contact  
Training: Minimal  
Location: Chapter Office – Maderia, OH / Home  
Hours: Varies – calls made quarterly  
Start Date: Immediate

For Interview call (513) 271-4545 x 105

Job Description: Make follow-up calls to new leaders and quarterly calls to programs not reporting data

